

Procedure for Requesting Distinguished Membership Status

Distinguished Membership

Criteria:

- Given the HAZCOM Lifetime Achievement Award (Note: this award guarantees automatic Distinguished membership status)
- Has maintained 25 years (non-concurrent) minimum membership duration with SCHC
- Contributed 13 years (non-concurrent) of service to SCHC in roles including
 - Committee Member
 - Committee Chair
 - Instructor
 - Board of Directors Member

Benefits:

- Waived yearly SCHC Membership Fee
- 50% discount on meetings
- 25% discount on in person courses
- 50% discount on distance learning courses, webinars, and other online events

Procedure:

- 1. Submitter gathers all supporting information regarding the above criteria.
- 2. Submitter completes the Distinguished Membership Status Change Form.
- 3. Submitter sends the completed form via email to the Membership chair(s)
- 4. Membership Committee will:
 - a. Review the submitted Distinguished Membership Status Change Form.
 - b. If there are any questions on the submitted form, the Membership committee will contact the Submitter by email.
 - c. Submitter must respond to the email and resubmit the updated form.
 - d. Once Membership has reviewed the updated form, it will be sent on to the Board of Directors for approval.
- 5. Board of Directors will
 - a. Review the submitted Distinguished Membership Status Change Form
 - b. If there are any questions on the submitted form, the Board of Directors will return the form to the Membership Committee with their comments via email.
 - c. Membership Committee will follow up with the Submitter as needed.
 - d. Submitter must respond to the email and resubmit the updated form.
 - e. Once Membership has reviewed the updated form, it will be sent on to the Board of Directors for approval.
- 6. Once approved by the Board of Directors, notice will be sent to the SCHC Administrative assistant for processing and posting to SCHC Membership website.
- 7. Membership status benefits will begin at this point.
- 8. The change in Membership Dues will apply at the next renewal period. (Please be aware this process may take up to 3 months to complete.)



Distinguished Membership Status Request Form

Name:	
Compa	any: Email:
Phone(s):	
<u>Distin</u>	guished Service Required Information:
1.	Have you won the HazCom Lifetime Achievement Award? If so, in what year? Note: Winning this award guarantees an automatic Distinguished Membership status. There is no requirement to complete the rest of this form.
2.	Maintained 25 years (non-concurrent) minimum membership: List below all the time periods of minimum active membership with SCHC even if they are not concurrent.
3.	Contributed 13 years (non-concurrent) of service to SCHC in roles including Committee Member, Committee Chair, Instructor and Board of Directors Member: List below all service roles held including the time frames even if they are not concurrent.
Date R	this form via email to the Membership Chair(s) eceived by Membership Date Submitted to Board oard Approved Date Sent to SCHC Administrative Assistant